



ROMAN CATHOLIC DIOCESE OF NOTTINGHAM

1 Castle Quay, Castle Boulevard, Nottingham. NG7 1FW
Telephone: 0115 953 9800 - Email: parish.giftaid@dioceseofnottingham.uk

(This information will be held in accordance with the Data Protection Policy and Privacy notice on the Roman Catholic Diocese of Nottingham website at www.dioceseofnottingham.uk)
Charity number 1134449 Company registration number 7151646

GIFT AID DECLARATION

(If you are a Non taxpayer please do not complete the Gift Aid Declaration)

Title: Christian Name **in Full**:

Surname:

Full Home address:

.....

.....

Post code: Telephone

I want to Gift Aid any donations I make in the future or have made in the past 4 years to Nottingham Roman Catholic Diocesan Trustees (the Charity, Charity number 1134449) to benefit the Parish or particular purpose as advised below.

I am a UK taxpayer and understand that if I pay less Income Tax and/ or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please notify the charity if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

Signature: **Date:**

Parish/ Diocesan Fund.....

Once completed please return this form to your Gift Aid organiser, Parish Priest or direct to:

Nottingham Roman Catholic Diocesan Trustees
Gift Aid Office
Willson House
25 Derby Road
Nottingham
NG1 5AW

Or via Email to: parish.giftaid@dioceseofnottingham.uk

STANDING ORDER MANDATE

(This information will be held in accordance with the Data Protection Policy and Privacy notice on the Diocese of Nottingham website at www.dioceseofnottingham.uk)

Bank name	
Bank address including postcode	
Account Name	
Account Number <i>usually 8 digits</i>	
Sort Code <i>6 digits</i>	

Please pay: Sort Code: ...-...-... Account:

Name of account:

Parish to insert details of its own bank account.

the sum of: £

please also state amount in words

Commencing on:

Please insert start date

and thereafter: weekly/monthly/quarterly/ 6 monthly/annually

please delete as appropriate

until notified by me in writing and debit my account accordingly.

Quoting Reference to Bank:

Diocesan Finance Office to insert: z

Please complete if this applies

Please cancel my existing standing order for £..... to the same beneficiary payable weekly/monthly/quarterly/ 6 monthly/annually).

Signature:

Date:

Please forward to your bank: We would be grateful if you could also take a copy to give to the parish Gift Aid organiser or Parish Priest. Thank you.

When completed please forward to your bank. We would be grateful also if you could let your Parish Gift Aid Organiser or your Parish Priest have a copy for their records. This assists in the preparation of the accounts.

If you have any queries, please contact:
Nottingham Roman Catholic Diocese Trustees
1 Castle Quay
Castle Boulevard
Nottingham
NG7 1FW
Email: parish.giftaid@dioceseofnottingham.uk
Telephone: 0115 953 9843

WHAT OTHER FUNDS ARE THERE?

The Diocesan Funds include:

General Purposes of the Diocese

Clergy Formation Fund – to provide for the training of priests and deacons, for their on-going formation and for an office for the encouragement of vocations.

Poor and Needy Parishes Fund – to help support those parishes which require financial assistance.

Sick and Retired Priests Fund – for the support of the sick and retired priests of our Diocese.

Mission Fund - to support the work of the Church overseas.

Lourdes Pilgrimage Fund – for provision for sick, handicapped and infirm persons wishing to make a pilgrimage to Lourdes.

Housekeepers Retirement Fund – to support retired housekeepers of Diocesan priests.

Diocesan Youth Service – based at Crich in Derbyshire for its work in assisting the young persons of the Diocese to develop spiritually.

(The Sick and Retired Priests Fund, the Housekeepers Retirement Fund and the Diocesan Youth Service are separately constituted charities. Gifts to the Diocese for these purposes are immediately granted on to those charities).

Since New Testament times collections are taken for the needs of the poor and these are usually taken by parishes as second collections.

LEGACIES

If you are making a will and are considering a legacy for the Church the following form of legacy is recommended:

I give free of tax the sum of *(insert amount)* to the **NOTTINGHAM ROMAN CATHOLIC DIOCESAN TRUSTEES** (Registered Charity Number 1134449) of 1 Castle Quay, Castle Boulevard, Nottingham. NG7 1FW generally but without imposing any binding trust or legal obligation but with the wish that it be used for *(here insert the beneficiary parish name or the preferred Diocesan fund as listed above)* **AND I DECLARE** that the receipt of the Chief Operating Officer or other proper officer for the time being of the said charity shall be a sufficient discharge to my Trustees.



